



Republic of the Philippines
Department of Education
National Capital Region
DIVISION OF CITY SCHOOLS
Quezon City, Metro Manila



July 24, 2009

MEMORANDUM TO:

Assistants Schools Division Superintendent
Division Supervisors
Secondary Schools Principals,
Head Teachers and Teachers In-Charge

SECOND MONTHLY MEETING IN SECONDARY MATHEMATICS

In line with the implementation of the Division's Programs and Projects in Secondary Mathematics for the SY 2009-2010, the second division monthly meeting of all Mathematics Head Teachers/Chairmen and Master Teachers will be held at Juan Sumulong High School on August 6, 2009 from 8:00 A.M. to 11:30 A.M. for afternoon teachers and 1:00 P.M. to 4:30 P.M. for morning teachers.

Agenda:

1. Analysis of the 2009 Survey/Inventory Test Results
2. Update on the Activities for the school year 2009-2010.
3. Plans for the First Periodical Test.
4. Submission of the School Action Plan
5. MTAP Program of Excellence (Average) update
6. Induction of the newly elected officers of the FQCMC & DAMATH Society
7. Other matters.

It is requested that special arrangement be made to avoid disruption of classes.

Immediate dissemination of this Memorandum to all concerned is desired.


CORAZON C. RUBIO

Asst. Schools Division Superintendent
Officer In-Charge
